

South Fremantle Precinct – Minutes

Date: 12.4.18

Time: 6:30pm

Venue: The Local

Attendees: J.Valesini (Council); C.Loffel; B.Godwin; A.Payne; A.Sullivan (Councillor); R.Loopers; P.Doring; L.Comer; R.Calderon; C.Hall; J.Strachan (Councillor); L.Carter; K.Ferguson; S.Bitt; Liz & Dougie; N.Arnold; L.Barnes; B.Hefferon; S.Hefferon

No.	Item
1	Introduction (Sean Hefferon)
	Sean thanked all for attending the meeting and outlined the intention was to re-establish the South Fremantle Precinct. Gave an overview of the agenda for the meeting and then introduced Jennifer from the Council.
2	Council outline of the precinct process (Jennifer Valesini – Senior Project Officer)
	<p>Jennifer advised:</p> <ul style="list-style-type: none"> - 6 precincts currently active – South Freo would make 7 - spoke about the objectives of the precinct process – including transparency and participation - the precinct system - open to all. - Discussed guidelines that are to go to Council next week - Defined what is a precinct - Map on CoF website. <p>New Precinct Policy</p> <ul style="list-style-type: none"> - open to all, cost free - Precinct deactivated at 12 months if no public meetings held in that period - Must have contact person - Responsible for sharing info sent into the precinct and 14 days for minutes of meetings to be distributed - Free decision to vote in convenors and length/meeting - must be public venue for meetings - Must have attendance lists for Council insurance coverage - Budget for costs, advertising, flyers etc (\$850 p/yr) and website training for admin site. - Precincts cannot be involved in electioneering - queries or complaints about the precinct process – to Community engagements team - Jen. <p>NB: Proposed policy pends Council approval 18.4.18</p>
3	South Ward Councillor perspective – precincts & community groups (Andrew Sullivan & Jon Strachan)
	<p>Andrew Sullivan outlined his perspective on the precinct system and community groups in general. Also outlined his long history of involvement in community groups incl Sth Freo Community Association. Advised as a councillor he represented all of Fremantle however as the local councillor advocates for South Ward. Recommended that the precinct focus on issues as that is what tends to engage the community. Attend precinct meetings to observe and answer questions not to be influential.</p> <p>Jon Strachan then advised re how to be a successful precinct.</p> <ul style="list-style-type: none"> - Remain 'positive' proactive not reactive. - alert councillors before meetings.
4	South Fremantle Precinct objectives – what does the group want to achieve?
	Question:

	<p>- Sean – given the previous discussions does the group want to re-establish the local precinct? The general consensus of the meeting was “Yes”.</p> <p>Then general discussion around what the precinct objectives should be:</p> <ul style="list-style-type: none"> - Agreed on a focus on local issues and 1-2 anchor events per year (could use allocated budget) - idea of anchor event is also to promote the precinct and generate interest - next meeting a meet and greet in 6 weeks (and can promote also via local businesses) - email to meeting attendees asking (for example) top 3 local issues, then aggregate responses and put to a FB poll on South Fremantle Precinct page. This would allow the next meeting to look at (and priorities issues) <p>Issue raised:</p> <ul style="list-style-type: none"> - Ken – underground power to local businesses – what is happening? Both councillors advised this was declined due to cost.
5	Admin items
	5.1 Role of the convenor/co-convenor
	- Discussed. Arrange meetings, liaise with council. Role of secretary also suggested – minutes/obtain agenda items/circulate agenda before meeting
	5.2 Length of term of these roles
	- Consensus was 1-year terms
	5.3 Meeting frequency (monthly? Bi-monthly? As required?)
	- After next meeting (6 weeks from now) then move to 4 meetings per year (ie seasonal) – but could be more frequent depending on any local issue
	5.4 Communication of precinct matters
	<ul style="list-style-type: none"> - local Sth Freo Precinct Facebook page and also use Freospace (Council can provide info) – meeting announcements, minutes etc - email chain (meeting notifications, minutes) - also promote meetings via local business (posters) - Fremantle Herald (via Council notifications) - via neighbourhood connections - setup South Fremantle Precinct email – using gmail – rather than personal email - possibly setup local noticeboard (perhaps in or near a local business)
6	Precinct convenor/co-convenors
	6.1 Nominations for roles
	<ul style="list-style-type: none"> - Co-convenors nominated and accepted: <ul style="list-style-type: none"> - Alan nominated Sean Hefferon - Sean nominated Cindy Loffell - General consensus for both nominations - Secretary role also suggested but no takers at this stage – to review at next meeting
	6.2 Selection for roles
	- as in 6.1
7	Other matters for discussion
	<p>General Discussion:</p> <ul style="list-style-type: none"> - Street improvements on South Tce in Sth Fremantle. Andrew Sullivan & Jon Strachan - provided plans for viewing re proposed upgrade. Further upgrades perhaps next financial year. Suggestion that speedhumps be removed as traffic flow badly affected. - Andrew advised that when he campaigned for the by-election parking and traffic were the key issues that people raised with him.

	<ul style="list-style-type: none"> - Liz (Saga Bookshop) advised she was looking to see if disability parking could be developed – on South Terrace and noted nil appropriate parking. - Jen Valesini to followup re Freospace next week and contact Sean & Cindy - Venue – noted that the venue was noisy so on occasion difficult to hear speakers. Council able to provide a microphone and PA for next meeting if required. Other possible venues for future meetings include: The Meeting Place; Saga Bookshop; Percy Flint. Venue tbc. - Thursday was agreed to be suitable for meetings
8	Meeting finalisation
	8.1 Review actions to be taken
	<ul style="list-style-type: none"> - minutes drafted & distributed < 2 weeks via email + posted to FB (linked to Freospace pages) - Co-convenors to receive access to Freospace and guidelines - email to go out to all who attended this evening asking for top 3 local issues – with the intent of then running a poll on the FB page to get broader community view (then take these polled issues to the next meeting) - next meeting focus also on meet and greet with aim to increase attendance
	8.2 Next meeting – 6 weeks. Date/venue TBC
	8.3 Meeting close Time closed: 7:45pm